Megan Price

Guest Relations Assistant

Contact

Bristol, United Kingdom

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megan.price@example.com

Language skills

Mother tongue: English

Spanish: listening C1, reading C1, spoken interaction C1, spoken production B2, writing B2

French: listening B1, reading B2, spoken interaction B1, spoken production B1, writing A2

Digital skills

- Opera hotel booking system
- Microsoft 365
- Replying to online reviews
- Canva for guest notices

About me

Guest relations assistant with two years in a Bristol hotel and a placement year at a hotel in Seville. Speaks Spanish at C1 and French at B1, and handles bookings, complaints and tours in all three languages. Looking for a guest relations post in a hotel in Spain from spring 2027.

Work experience

Guest Relations Assistant
The Brunel Wharf Hotel, Bristol, United Kingdom · 2024–present

- Welcome about 60 arriving guests a day, many from Spain and France, and arrange transfers, tours and restaurant bookings.
- Answer guest reviews in English, Spanish and French, and cut the average reply time from three days to one.
- Train new reception staff on the booking system.

Reception Trainee, work placement
Hotel Patio del Naranjo, Seville, Spain · 2022–2023

- Checked guests in and out in Spanish and English at the front desk of a 90-room hotel.

Education and training

BA (Hons) International Hospitality Management with Spanish, 2:1
Kingsweston University, Bristol, United Kingdom · 2020–2024

A levels: Spanish A, French B, Business B
Avon Gorge Sixth Form College, Bristol · 2020

Driving licence

Full UK driving licence, category B (car).