

HELEN OKORO

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Mr Robert Kingsley
Finance Director
Granta Valley Engineering Ltd
Station Road
Cambridge CB1 2JH

Dear Mr Kingsley

Application for Finance Business Partner

I am applying for the Finance Business Partner role at Granta Valley Engineering. I am a CIMA-qualified management accountant with seven years in manufacturing and distribution finance, and I currently run the month-end close and management accounts for a £48 million business.

I build the annual budget and quarterly forecasts with eight budget holders and explain the variances to our board each month. Last year I found that two loss-making delivery routes were hidden in a regional average; the routes were merged, saving £180,000 a year.

I prepare product costings and the audit files, and I manage an assistant accountant. Your move into made-to-order products would bring the costing questions I most enjoy working through with operations teams.

I work in Sage Intacct, Power BI and advanced Excel every day. My CV is attached. Thank you for considering my application.

Yours sincerely

Helen Okoro