

# Connor Doyle

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Mr Gary Holt  
Service Manager  
Charnwood Vehicle Centre  
Unit 4, Hinckley Road Trade Park  
Leicester LE3 0QF

Dear Mr Holt

## Application for Diagnostic Technician

I am applying for the Diagnostic Technician role at Charnwood Vehicle Centre. I am a qualified light vehicle technician with a Level 3 apprenticeship, and I have worked at Wigston Lane Autos for seven years, four of them qualified.

I service and repair 25 to 30 cars and vans a week and do most of the garage's electrical fault-finding, using Autel and Bosch scan tools. I hold the IMI Level 3 award for electric and hybrid vehicles and carry out high-voltage isolation on the hybrids we see.

Before any work starts I explain the fault and the cost to the customer, and I record every job on the garage system. Your workshop's growing number of hybrid and electric fleet vans is the work I want to specialise in.

My CV is attached, and I can start after four weeks' notice. I would be glad to come in for a trade test. Thank you for considering my application.

Yours sincerely

Connor Doyle