Rajan Mistry
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17 October 2026

Ms Helen Pennock
General Manager
Swanfield Cold Chain
Unit 7, Kingsway Park
Daventry NN11 9ZZ

Dear Ms Pennock

Application for Operations Manager

I am applying for the Operations Manager post at your Daventry site. For five years I have run Meadway Logistics' 24-hour chilled distribution centre in Northampton, with 140 staff over three shifts and four shift managers reporting to me.

I hold the site's £6.2 million operating budget and have finished the last two years within 1% of it. With daily performance boards and shift reviews we raised pick accuracy from 99.2% to 99.7% and cut stock written off from 1.4% to 0.9% of sales.

In 2024 I led our move to a new warehouse management system and trained all 140 staff, and no store missed a delivery during the go-live. I also lead health and safety on site, where reportable accidents have fallen from five a year to one.

Your Daventry site is opening a second chilled hall next year, and I would like to build its operation from the first shift. My CV is attached. Thank you for considering my application.

Yours sincerely

Rajan Mistry