

Marcus Bennett

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Mr Andrew Pryce
Operations Manager
Sentinel Point Security
Suite 3, 50 Newhall Street
Birmingham B3 3QE

Dear Mr Pryce

Application for Security Officer, Brindley Quay site (ref. SPS-208)

I am applying for the Security Officer post at your Brindley Quay site. I hold an SIA Security Guarding licence, valid until 2028, and I have four years' experience on retail and office sites in Birmingham city centre.

At a 12-storey office building I run patrols, respond to alarms and lock up, and I monitor 40 CCTV cameras, radioing colleagues to incidents on the ground. I write the incident and daily occurrence reports that the client uses for insurance claims and police requests, so I keep them factual, timed and complete.

As a store detective I learned to deal with people politely but firmly. When a man refused to leave the store after being caught shoplifting, I kept my distance and my voice level, explained what would happen next and waited with him for the police, with no one hurt.

I can work days, nights and weekends, I hold a full UK driving licence and emergency first aid at work, and I am happy to be screened for the post. My CV is attached. Thank you for considering my application.

Yours sincerely

Marcus Bennett