Jade Whitworth

Shift Supervisor

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Profile

Shift supervisor with two years running shifts of up to 14 crew in a busy drive-thru restaurant, after two years on the crew. Plans each shift from the sales forecast, keeps the food safety checks on time and coaches new starters on every station. Looking for a shift leader post.

Experience

Shift Supervisor, **Kerbside Kitchen, Doncaster** **August 2024–present**

- Run early, late and weekend shifts for up to 14 crew in a drive-thru restaurant serving about 9,000 orders a week.
- Plan each shift from the sales forecast and the rota: who works the grill, assembly, front counter and drive-thru window, and when breaks fall.
- Walk the restaurant with the checklist before each shift and complete the food safety and temperature checks on time; the restaurant kept its food hygiene rating of 5 at its 2025 inspection.
- Cut the average drive-thru time from 3 minutes 40 seconds to 2 minutes 55 seconds in six months by putting a second crew member on the window at peak times.
- Coach new starters on each station and give feedback during the shift; trained 22 new crew in 2025.
- Keep breaks and finish times for under-18 crew within the rules.
- Count the tills and record waste at close, and write the handover for the next supervisor.

Crew Member, **Kerbside Kitchen, Doncaster** **July 2022–August 2024**

- Worked every station, from the grill and fryers to the front counter and drive-thru, on shifts around college.
- Crew member of the month twice in 2023.

Qualifications

- Level 3 Award in Supervising Food Safety in Catering (2025)
- Emergency First Aid at Work (2025)
- Level 2 Food Safety and Hygiene for Catering (2022)
- BTEC Level 3 National Extended Diploma in Business, Doncaster College (2024)
- GCSEs including English Language 5 and Mathematics 4

Skills

- Shift planning from sales forecasts
- Food safety checks and records
- Coaching and feedback on the shift
- Drive-thru speed of service
- Till counts, waste records and handovers

Availability

Early mornings, afternoons, evenings and weekends, including late nights.